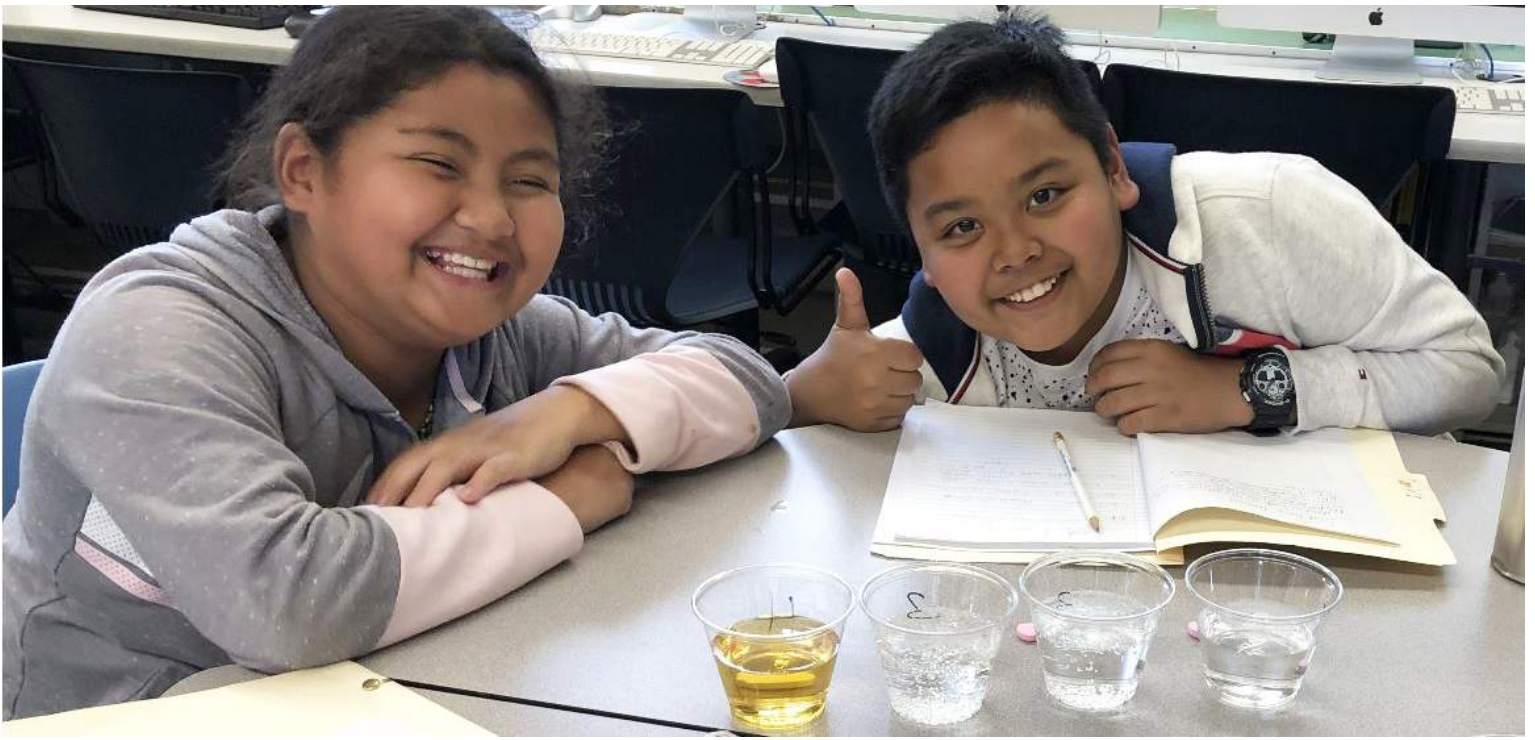




PROVIDING OPPORTUNITIES AND INSPIRATION
Honolulu Community Action Program, Inc.
2019 ANNUAL REPORT





Honolulu Community Action Program, Inc. (HCAP) is a non-profit 501(c)(3) organization, delivering need-based human services to the economically challenged on the island of Oahu since 1965. Annually, HCAP impacts over 20,000 people throughout the island of Oahu.

Recognized as a Community Action Agency, HCAP's mission is very deeply rooted in its responsiveness to the community and its needs. On May 16, 2019, Governor David Ige proclaimed May as Community Action Month.





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Aloha mai kākou,

It has been a tremendous honor to have served as Executive Director of Honolulu Community Action Program, Inc. (HCAP) for the past ten years. Each year has come with change and a new set of challenges, but HCAP remains committed to adapting as needed to deliver programs and services that will help to alleviate the conditions of poverty and provide opportunities and inspiration to enable low-income individuals and families to achieve self-reliance.



HCAP would not be able to fulfill our mission without the hard work and support of HCAP's Board of Directors, District Advisory Councils, Head Start Policy Council, staff, volunteers, donors, and community partners. I offer my sincere gratitude and appreciation to all those who contribute to the fight to end poverty through community action.

I invite everyone to follow the good work being done at HCAP through our website, the HCAP Weekly newsletter, Facebook, and other social media platforms. We look forward to continuing HCAP's legacy serving the low-income population and making the entire community a better place to live.

Mahalo piha,

A handwritten signature in black ink, reading "Robert N.E. Piper". The signature is fluid and cursive.

Robert N.E. Piper, Esq.
Executive Director

Executive Management Team



JOCELYN BANKS
Director of Human
Resources



ROBIN FAKAOSI
Interim Director of
Community Services



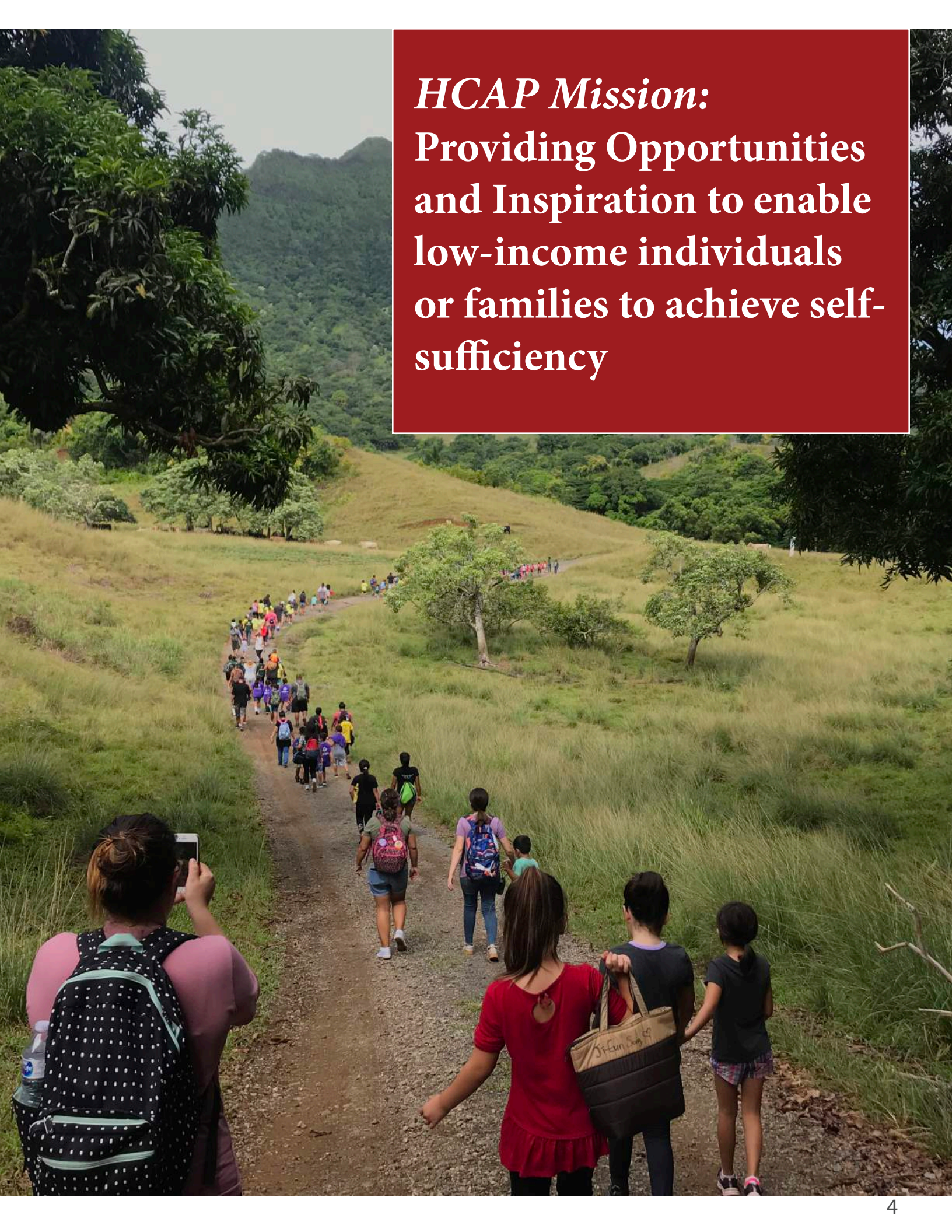
MICHAEL HANE
Director of
Planning, Program
Development
and Communications



GRANT KOGAMI
Director of Head
Start



SPENCER LAU
Director of
Finance

A group of people, including children and adults, are hiking on a dirt path that winds through a grassy, hilly landscape. In the foreground, a person with a black and white polka-dot backpack is taking a photo with a smartphone. Other hikers are visible further down the path, some carrying backpacks. The background features rolling green hills, scattered trees, and distant mountains under a clear sky.

HCAP Mission:
**Providing Opportunities
and Inspiration to enable
low-income individuals
or families to achieve self-
sufficiency**

Board of Directors



OFFICERS

Edward Mersereau
Terrence H. Aratani, Esq.
William Shiroma

Chair
Vice Chair
Secretary/Treasurer

RESIDENT SECTOR

John Keola Iaela
Edward Mersereau
Jessica Lee
Glenn J. Silva
Anne Chipchase
Naomi Digitaki
Mary Colburn

Head Start Policy Council
Central District Advisory Council
Central District Advisory Council
Kalihi-Palama District Advisory Council
Leahi District Advisory Council
Leeward District Advisory Council
Windward District Advisory Council

PUBLIC SECTOR

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Colleen E. Minami
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Garrick L.H. Goo, Esq.
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Rep. Mark J. Hashem

Office of the Governor
Office of the Mayor
Office of Senator Brian T. Taniguchi
Office of Senator Clarence K. Nishihara
Office of Representative Calvin K.Y. Say
Office of Representative Linda Ichiyama
Office of Representative Mark J. Hashem

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Roxanne U. Bolden
William Shiroma
Joanna Markle
Samuel Moku
Elmer K. Kaai
Manu Anana

Kilina`i Consulting
Aloha Independent Living Hawaii
Bank of Hawaii
Hawaiian Electric Company
Hawaii Pacific University
Native Hawaiian Chamber of Commerce
Department of Education, Campbell/Kapolei Complex

District Advisory Councils & Head Start Policy Council

CENTRAL DISTRICT ADVISORY COUNCIL

Kiani Cockett	Chairperson
Julianna Moefu-Kaleopa	Vice Chair
Marlene Hoohuli	Secretary/Treasurer
Edward Mersereau	Board Representative
Jessica Lee	Board Representative
Elizabeth Kekua	Council Member
Liliuokalani Coyle	Council Member

KALIHI-PALAMA DISTRICT ADVISORY COUNCIL

Libert Weatherholtz	Chairperson
Aldora Kahele	Vice Chair
Sandra Mensza	Secretary/Treasurer
Glenn Silva	Board Representative

LEAHI DISTRICT ADVISORY COUNCIL

Rebecca Allen	Chairperson
Pauline Hirohata	Vice Chair
Mele Pepe Latu	Secretary
Anne Chipchase	Board Representative
Nathan Toyama	Council Member

LEEWARD DISTRICT ADVISORY COUNCIL

Naomi Digitaki	Chairperson
Barbie Lei Burgess	Vice Chair
Pua Ford	Secretary/Treasurer
Naomi Digitaki	Board Representative
Pauahi Leoiki	Council Member

WINDWARD DISTRICT ADVISORY COUNCIL

Virgil Amoroso	Chairperson
Mary Colburn	Board Representative
Tracey Janowicz	Council Member

HEAD START POLICY COUNCIL

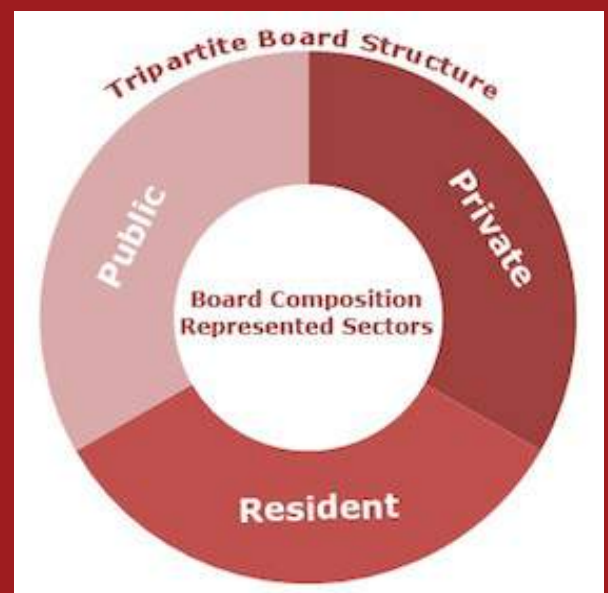
Keola Iaela	Chairperson
Breanna Nauahi	Vice Chair
Rebecca Manuel	Secretary
Donald Krum	Treasurer
Keola Iaela	Board Representative

HCAP Board Structure

The HCAP Board of Directors is the governing body of the organization, responsible for oversight of all affairs of HCAP.

The composition of HCAP's Board of Directors consists of a tripartite membership - one-third of the members represent the public sector, one-third of the members represent the private sector, and one-third of the members represent the resident sector.

This unique Board structure allows all voices in the community to be represented, in order to help HCAP deliver the best programs and services to the communities we serve.



Programs & Services



DISTRICT SERVICE CENTERS

HCAP operates five district service centers on Oahu to provide resources and services to low-income residents near their home communities. District Service Centers offer a variety of programs and services including, but not limited to outreach, intake, assessment, service planning, and support services. District Service Centers are encouraged to develop and implement programs specific to their community needs.



HCAP HEAD START & EARLY HEAD START

HCAP Head Start is a federally funded program that provides quality services to qualifying children and their families. It is comprised of the Head Start pre-school program for children 3 to 5 years old and the Early Head Start program for infants, toddlers, and pregnant women.



HĀ INITIATIVE: CREATIVE STEM AFTER-SCHOOL PROGRAM

The Hā Initiative is a fun and creative place for kids in grades 2 through 8 to learn and grow by exploring the worlds of Science, Technology, Engineering & Math (STEM). The program is free and provides participants an after-school snack, tutoring, the opportunity to meet other kids, and enjoy exciting, hands-on science projects and computer activities.



INCOME TAX SERVICES

HCAP's Income Tax Services/ Earned Income Tax Credit (EITC) program helps working families and individuals get the federal tax credits they have earned. To qualify to use our services, filers should have an Adjusted Gross Income (AGI) of about \$55,000 or less and be filing a relatively simple return. The tax preparation and filing services are free of charge to those who qualify.



KUMUHONUA TRANSITIONAL LIVING CENTER

Kumuhonua is a transitional living center located at Kalaeloa, Barbers Point. Kumuhonua is for single adults and couples (18 and over) who are homeless or at-risk for homelessness. Kumuhonua provides housing, case management services and ongoing workshops and classes.



KUPUNA INDEPENDENT LIFE SERIES

The Kupuna Independent Life Series assists seniors 55 and older to “age in place” through health and wellness workshops, exercise, support groups, free nutritious breakfast and lunch, and more. The program is a multi-generational effort to provide seniors, age 55 and older, with health education, support for living productive independent lives, and proactive civic engagement.



LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

The Low-Income Home Energy Assistance Program (LIHEAP) is designed to help families keep their utilities (gas or electric) on, especially those households that are most vulnerable, such as the elderly, the disabled, and households with young children. LIHEAP primarily assists households by applying an energy assistance grant directly to the energy provider on behalf of the eligible household.



NĀ LIMA HANA EMPLOYMENT CORE SERVICES (ECS)

Na Lima Hana “for the working hand” Employment Core Services Program provides employment preparation training, personalized case management services, and job placement to unemployed and underemployed individuals. Participants can attend workshops to develop career goals, build their resume, participate in mock interviews, and learn basic computer skills.



RAPID RE-HOUSING PROGRAM

The Rapid Re-housing Program provides individuals and families who are homeless or at-risk for homelessness with case management and support needed to obtain permanent housing. Direct services include providing participants with emergency food and clothing, program referrals, as well as rental subsidies after the participant successfully secures housing.



SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

Senior Community Service Employment Program (SCSEP) is a federally-funded program under the Title V of the Older Americans Act. The primary functions of the SCSEP program are two-fold: To provide meaningful part-time subsidized “hands-on” training to low-income seniors aged 55 and older and to assist program participants in finding regular jobs in the community.



WEATHERIZATION ASSISTANCE PROGRAM (WAP)

The Weatherization Assistance Program provides education and tips, and a selection of cost-effective energy efficient measures to qualifying households to reduce their energy burden. Some of the measures may include high-efficiency faucet aerators & showerheads, LED lights, and/or an energy efficient water heater, provided free of charge.

Stories from the Field



Transforming communities

TO BECOME ENERGY EFFICIENT

Christy was referred to the Weatherization Assistance Program (WAP) in April upon her visit to the Leeward District Service Center office. Christy lives in a multi-generational household of seven people and was looking for a program that would reduce energy costs. With her electric bills being consistently high, Leeward District Service Center's Community Worker referred Christy to WAP, a program that helps low-income households reduce energy consumption.



Christy wasted no time in gathering all the required documents needed to apply for WAP. A few weeks after submitting her application, Christy was approved for services and received a home energy audit. During the home energy audit in May, Christy found out that she was eligible to receive a new solar water heating system and an Energy Star refrigerator. Installations for both the solar water heating system and the Energy Star refrigerator were completed.



166

**individuals
received energy
education and
improved energy
efficiency**

Leeward District Service Center staff also referred Christy to the Low-Income Home Energy Assistance Program (LIHEAP) for additional assistance on her electric bill. In June, she applied for LIHEAP's Energy Credit Program. Christy also expressed interest in receiving fresh fruits and vegetables at the Leeward District Service Center's Ohana Produce food distribution. With a new baby on the way, Christy is looking for different ways to save money.

Offering Hope

FOR A BETTER FUTURE

Totha Pearl's mom Noji first came to the Central District Service Center over 14 years ago for assistance in securing employment. At that time, Noji was a single, unemployed mom, isolated from her family, not a US citizen, and unfamiliar with how to seek employment to support her daughter. Noji was introduced to HCAP through her daughter, who was enrolled in Head Start.

Noji attended Job Readiness Training classes, developed her resume, and began looking for work. Noji eventually found work at McDonald's and enjoyed being able to support her daughter.

Noji also participated in other HCAP programs and services, including Low-Income Home Energy Assistance Program (LIHEAP), Income Tax Services/ Earned Income Tax Credit (EITC) Program, and Ohana Produce.

Totha Pearl, who was first introduced to HCAP as a Head Start student, recently graduated from high school and remembered the great resources that were available to her mom throughout the years. Totha Pearl reached out to Central District Service Center for assistance with obtaining a job and was enrolled into the Na Lima Hana Employment Core Services (ECS) Program. After completing Job Readiness Training, Totha Pearl was quickly able to secure full time employment at 7-Eleven as a cashier. Totha Pearl also received a bus voucher to help with her commute to work. Although Totha Pearl is excited about obtaining work to help with her family's monthly expenses, she is even more excited about what the future may hold for her.



217 unemployed clients obtained gainful employment

Helping our Kupuna

TO AGE IN-PLACE AND LEAD INDEPENDENT LIVES

81

seniors demonstrated improved physical health and well-being



Offering a safe haven

FOR OUR MOST VULNERABLE INDIVIDUALS AND FAMILIES



Walter, a senior, was forced to vacate his rental unit after his brother, who was the homeowner, decided to sell the property. With nowhere to live, Walter set up an encampment on the shores of Pearl Harbor. But following homeless encampment sweeps in the area, Walter relocated to the Hale Mauiola Navigation Center on Sand Island, where he lived in converted shipping containers.

Walter lived at Hale Mauiola and received services from the Institute for Human Services for six months before the opportunity to move into the Kumuhonua Transitional Living Center arose.

33 individuals obtained permanent housing

At first, Walter was reluctant about the move. He had been living in the Honolulu metropolitan area for a while and was not familiar with the Kapolei area. Not long after his entry into Kumuhonua in September 2017, Walter tested positive for kidney complications.

During his stay at Kumuhonua, Walter kept up with all of his commitments, including meeting goals set in his individual housing plan, attending case management meetings twice a month, and participating in nutrition and budgeting workshops and house meetings. Walter opened a savings account, collected Social Security Disability payments, and through careful budgeting with his case manager, he was able to save money while living at Kumuhonua.

Walter ultimately was able to increase his net worth, which opened up more housing options for him. He was able to secure permanent housing at La'iola Elderly Housing, an affordable apartment complex for seniors in Wahiawa. Walter was very excited about the move and made the proper arrangements for his transportation and dialysis treatments. On April 16th, Walter successfully moved out of Kumuhonua and into Laiola. Kumuhonua staff wishes him the best of luck in his new endeavors.



48

individuals experiencing homelessness
obtained safe temporary shelter

Preparing our keiki

FOR A BRIGHTER FUTURE

153

students attended the Hā Initiative:
Creative STEM After-School Program





Honolulu Community Action Program, Inc.

HCAP'S IMPACT

PROGRAM YEAR 2018-2019



20,126

ADULTS AND CHILDREN
BENEFITED FROM THE
PROGRAMS AND SERVICES
PROVIDED BY HCAP



4,599

HOUSEHOLDS RECEIVED
ASSISTANCE WITH UTILITY
PAYMENTS



2,685

INDIVIDUALS WERE
PROVIDED WITH FOOD
ASSISTANCE



86

UNEMPLOYED SENIORS
RECEIVED PART-TIME
SUBSIDIZED JOB TRAINING



874

INDIVIDUALS
DEMONSTRATED INCREASED
NUTRITION SKILLS



84

INDIVIDUALS WERE PROVIDED
WITH TRANSPORTATION
SERVICES (E.G. BUS PASSES,
BUS TRANSPORT, ETC)



706

LOW-INCOME WORKING
INDIVIDUALS OR FAMILIES WERE
ASSISTED WITH FREE TAX
PREPARATION SERVICES



\$1,222,071

IN TAX REFUNDS WERE BROUGHT
BACK INTO THE COMMUNITY

Agency Financials

HCAP FINANCIAL STATEMENT

Fiscal Year April 1, 2018 to March 31, 2019

Support and Revenue

Federal Grants	\$17,174,332
Nonfederal Grants	\$897,738
Program & Other Income	\$1,195,685
In-Kind Contributions*	\$2,407,355

Total **\$21,675,110**

**Generally accepted accounting principles do not allow the recognition of volunteer time or training. However, if those figures were included, the In-Kind and Cash Contributions would total \$4,593,404 and total Support and Revenue would total \$23,861,159.*

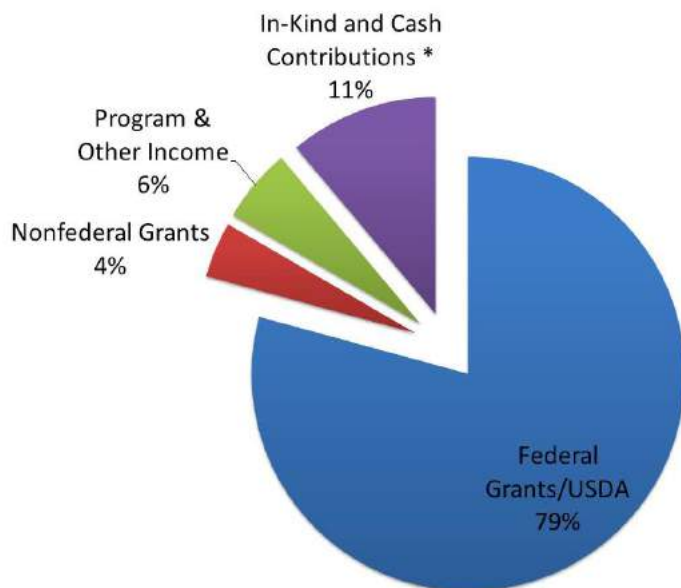
Expenses

Program Services:	
Education & Child Care	\$16,254,467
Senior Employment & Training	\$706,658
Other Community Services	\$2,994,469

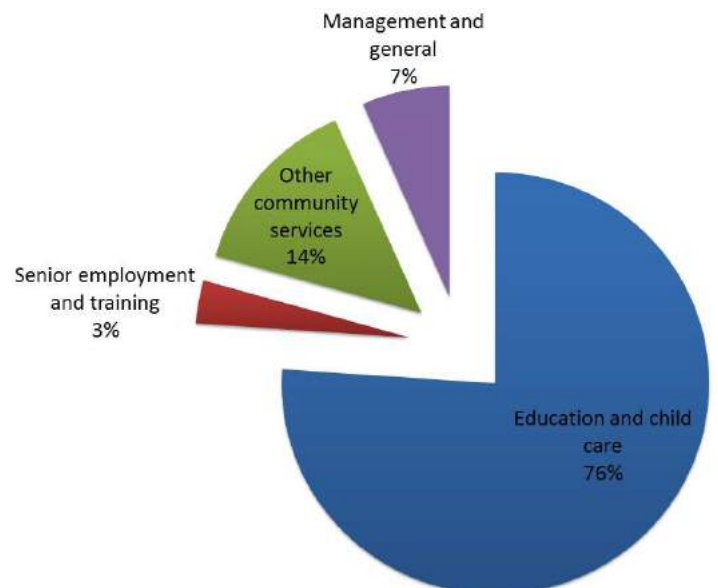
Supporting Services:	
Management & General	\$1,413,480

Total **\$21,369,074**

Support and Revenue



Expenses





HCAP Head Start & Early Head Start



HCAP HEAD START & EARLY HEAD START



OUR MISSION:

*Enriching the Lives of Children; Engaging Families
and Strengthening Communities*

OUR VISION:

*Families Thriving Making a Difference in Our
Community as Advocates and Leaders for Early
Childhood Education*

HCAP HEAD START & EARLY HEAD START

School Readiness



Family engagement is a collaborative and strengths-based process through which HCAP Head Start and Early Head Start professionals, families, and children build positive and goal-oriented relationships. It is a shared commitment to creating and sustaining ongoing partnerships that supports parent-child relationships which are crucial to a child's healthy development, school readiness, and well-being.

Teacher and Family Advocates plan monthly family engagement activities which provides an opportunity for families to learn more about how to effectively support children's growth and development across the Head Start Early Learning Outcomes Framework domains.

Family Engagement



HCAP Head Start & Early Head Start provides a comprehensive curriculum that prepares children for kindergarten. My Teaching Strategies, Head Start Early Learning Framework and Hawaii Early Learning Development Standards all align to provide developmentally appropriate practices to be kindergarten ready.

HCAP Head Start & Early Head Start gathered data from Teacher observations, Classroom Assessment Scoring System (CLASS), My Teaching Strategies and parent input which provided outcomes for the school readiness goals. Through this data, teaching staff were able to create specific goals and objectives for each individual child while in enrolled in the program.

HEAD START'S IMPACT

PROGRAM YEAR 2018-2019



1,745

CHILDREN WHO ENROLLED
AND PARTICIPATED IN THE
PROGRAM



1,512

CHILDREN WHO COMPLETED
A DENTAL EXAM



178

CHILDREN WITH
INDIVIDUALIZED PLANS
(IEP OR IFSP)



132,754

VOLUNTEER HOURS DONATED
BY FAMILIES



1,721

CHILDREN WHO COMPLETED
A MEDICAL EXAM



58

PARENTS WHO PARTICIPATED
IN THE HEAD START POLICY
COUNCIL



774

AGE ELIGIBLE CHILDREN
ENTERING NEXT GRADE LEVEL
AT THE END OF HCAP'S
ENROLLMENT YEAR



1627

FAMILIES WHO WERE GIVEN THE
OPPORTUNITY TO ENGAGE IN LEARNING
EXPERIENCES AND LEADERSHIP
OPPORTUNITIES

HCAP HEAD START & EARLY HEAD START

Support and Revenue

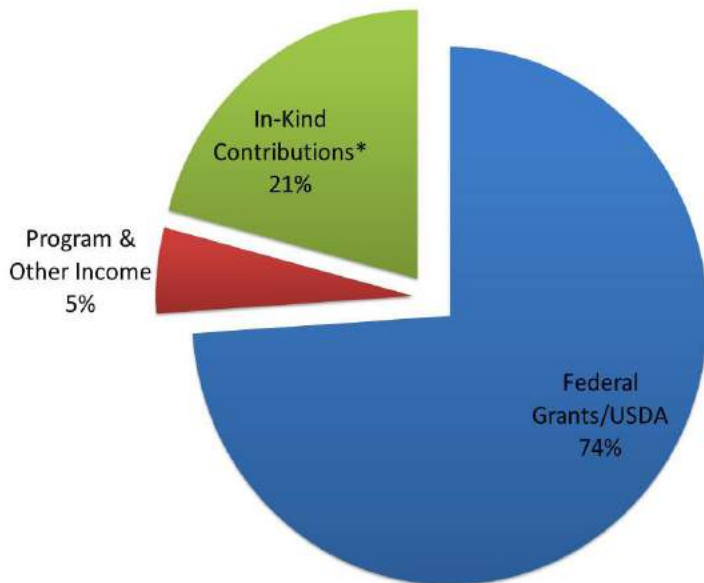
Federal Grants	\$14,620,570
Program & Other Income	\$1,016,393
In-Kind Contributions*	\$4,130,072
Total	\$19,767,035

Expenses

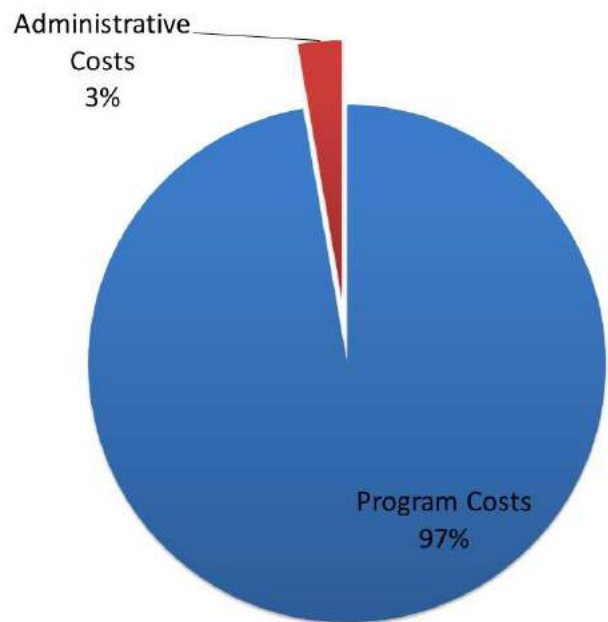
Program Costs	\$19,164,484
Administrative Costs	\$538,344
Total	\$19,702,828

* Includes in-kind volunteer, not included in audited financial statements.

Support and Revenue



Expenses



LEND A HELPING HAND



There are numerous ways you can support us: by volunteering, by connecting with us on social media and sharing our updates, by making a tax-deductible donation and by joining our email list.

For more information, visit our website at www.hcapweb.org

To make a secure, tax-deductible donation, visit our website at www.hcapweb.org/support-hcap

Donate





Honolulu Community Action Program, Inc.

Corporate Office

1132 Bishop Street, Suite 100, Honolulu, HI 96813

Tel: (808)521-4531 Fax: (808)521-4538 E-mail: hcpap@hcpapweb.org

District Service Centers

Central

Tel: 488-6834 Fax: 488-7862

99-102 Kalaloa St. Aiea, HI 96701

Kalihi-Palama

Tel: 847-0804 Fax: 841-7971

1555 Haka Dr. #2408 Honouliuli, HI 96817

Leahi

Tel: 732-7755 Fax: 735-6034

1915 Palolo Ave. Honolulu, HI 96816

Leeward

Tel: 696-4261 Fax: 696-0169

85-555 Farrington Hwy. Waianae, HI 96792

Windward

Tel: 239-5754 Fax: 239-3912

47-232 Waihee Rd. Kaneohe, HI 96744

Programs

Hā Initiative: Creative STEM After-School Program

Tel: 521-4531 Fax: 521-4538

Na Lima Hana- Employment Core Services Program

Tel: 521-4531 Fax: 521-4538

Senior Community Service Employment Program (SCSEP)

Tel: 521-4531 Fax: 521-4538

Weatherization Assistance Program (WAP)

Tel: 521-4531 Fax: 521-4538

Kumuhonua Transitional Living Center

Tel: 682-5494 Fax: 682-5495

91-1096 Yorktown St. Kapolei, HI 96707

HCAP Head Start

Head Start Waipahu

Tel: 847-2400 Fax: 847-2302

94-810 Moloalo St, Suite 200 & 210

Waipahu, HI 96797

Support HCAP by giving a secure donation on-line. Click "donate" below or on our website at

[Donate](#)

