



ANNUAL REPORT 2021

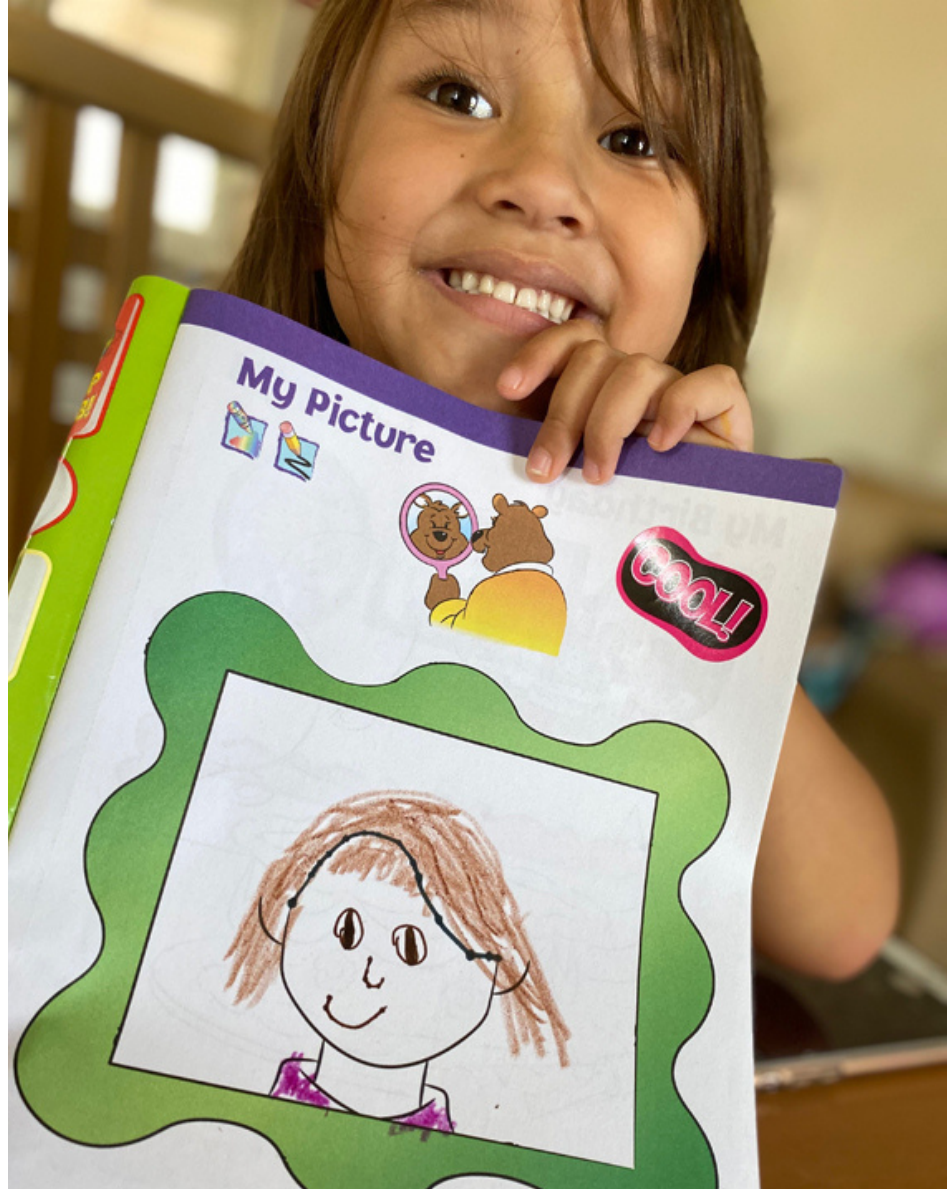
Honolulu Community Action Program, Inc.

*Providing Opportunities and Inspiration
since 1965*

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Honolulu Community Action Program, Inc. (HCAP) is a 501(c)(3) nonprofit organization delivering needs-based services on the island of O'ahu since 1965.

As a Community Action Agency, HCAP's mission is rooted in responsiveness to the community and its needs.

HCAP serves over 20,000 people annually.

EXECUTIVE DIRECTOR

Aloha Mai Kākou,

I am pleased to share our Annual Report for the 2020-2021 Program Year. Throughout the year, we adapted existing programs and developed new CARES Act-funded programs to best serve low-income individuals and families on O‘ahu, as they continued to weather the COVID-19 pandemic.



HCAP maintained program operations throughout the year, while staying abreast of public health guidelines for the safety of our staff and clients. Critical programs and services, including the Nā Lima Hana: Employment Core Services Program, the Kumuhonua Transitional Living Center, and Low-Income Home Energy Assistance Program continued to offer vital support to community members in need. Our Head Start & Early Head Start Program and Hā Initiative: Creative STEM After-School Program quickly adjusted to remote learning when necessary, and returned to in-person instruction when it was deemed safe to do so.

Over the course of the year, HCAP also made use of CARES Act funding to help struggling individuals and families meet their basic needs. The Hale Kākou Program provided rental and utility payment assistance, and the Kōkua Food Assistance Program offered grocery gift cards and food box deliveries. These initiatives were key to serving those experiencing hardships brought on by the COVID-19 pandemic.

The need for HCAP’s services in our community has been magnified by the COVID-19 pandemic, and I believe we rose to the challenge thanks to the dedication, resilience, and resourcefulness of our staff and ‘ohana. As our community continues to recover and rebuild from the pandemic, we will remain steadfast in our mission of *providing opportunities and inspiration* to those we serve.

A handwritten signature in dark ink, reading "Robert N.E. Piper".

Robert N.E. Piper, Esq.
Executive Director

BOARD OF DIRECTORS



Board Officers

Edward Mersereau | *Chair*
Terrence H. Aratani, Esq. | *Vice Chair*
William Shiroma | *Secretary/Treasurer*

Private Sector

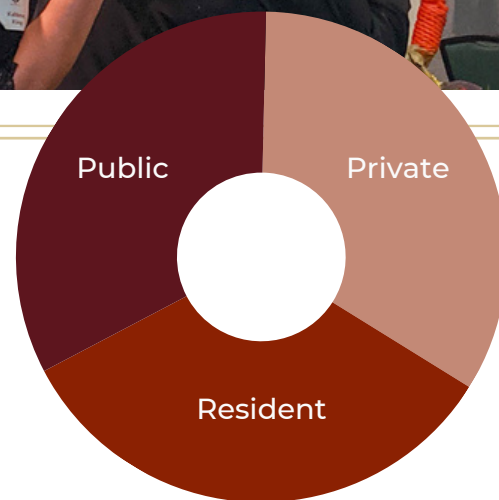
Roxanne U. Bolden | *Aloha Independent Living Hawaii*
William Shiroma | *Bank of Hawaii*
Manu Anana | *Hawaii Department of Education*
Joanna Markle | *Hawaiian Electric Company*
Mani Sehgal | *Hawaii Pacific University*
Donald Aweau | *Kilina'i Consulting*
Elmer K. Kaai | *Native Hawaiian Chamber of Commerce*

Resident Sector

Kealohilani Kea | *Head Start Policy Council*
Edward Mersereau | *Central District Advisory Council*
Jessica Lee | *Central District Advisory Council*
Pauni Nagaseu-Escue | *Kalihi-Palama District Advisory Council*
Anne Chipchase | *Leahi District Advisory Council*
Jodi Johnson | *Leeward District Advisory Council*
Virgil Amoroso | *Windward District Advisory Council*

Public Sector

Frank J. Lopez | *Governor's Representative*
Colleen E. Minami | *Mayor's Representative*
Terrence H. Aratani, Esq. | *Office of Senator Brian T. Taniguchi*
Garrick L.H. Goo, Esq. | *Office of Senator Clarence K. Nishihara*
Blake K. Oshiro, Esq. | *Office of Representative Calvin K.Y. Say*
Rep. Linda Ichiyama, Esq. | *Office of Representative Linda Ichiyama*
Rep. Mark J. Hashem | *Office of Representative Mark J. Hashem*



Board Structure

As HCAP's governing body, the Board of Directors is responsible for oversight of all agency affairs. The Board's structure is tripartite, with one third of the members representing the public sector, one third representing the private sector, and one third representing the resident sector. This structure allows voices in every level of the community to be heard.

EXECUTIVE MANAGEMENT TEAM

Grant Kogami

Director of Head Start

Robin Fakaosi

Director of Community Services

Ryan Obrero

Director of Finance

Sonia Chan

Director of Information Services

Tania McMoore

Director of Human Resources

Michael Hane

*Director of Planning, Program Development,
and Communications*

DISTRICT ADVISORY COUNCILS

Central

Julianna Moefu-Kaleopa | *Chairperson*
Marlene Hoohuli | *Vice Chair*
Cheryl Johnson | *Secretary/Treasurer*
Edward Mersereau | *Board Representative*
Jessica Lee | *Board Representative*
Elizabeth Kekua | *Council Member*
Lance Jyo | *Council Member*
Liliuokalani Coyle | *Council Member*

Kalihi-Palama

Aldora Kahele | *Chairperson*
Tai Tui | *Vice Chair*
Sandra Menzsa | *Secretary/Treasurer*
Pauni Nagaseu-Escue | *Board Representative*
Christianna Brown | *Council Member*
Christina Whinnery | *Council Member*
Eric Wong | *Council Member*
Helen Lee | *Council Member*

Leahi

Pauline Hirohata | *Chairperson*
Jacquelyn Manaole | *Secretary/Treasurer*
Anne Chipchase | *Board Representative*

Leeward

Jodi Johnson | *Chairperson*
Barbie Lei Burgess | *Vice Chair*
Pua 'Ena Burgess | *Secretary/Treasurer*
Jodi Johnson | *Board Representative*

Windward

Sara Alimoot | *Chairperson*
Virgil Amoroso | *Board Representative*

Head Start

Kealohilani Kea | *Chairperson*
Samantha Garcia | *Vice Chair*
Alexis Perreira | *Secretary*
Lauren Campos | *Treasurer*
Kealohilani Kea | *Board Representative*

OUR MISSION



PROVIDING OPPORTUNITIES and INSPIRATION

to enable low-income individuals or families to achieve self-reliance

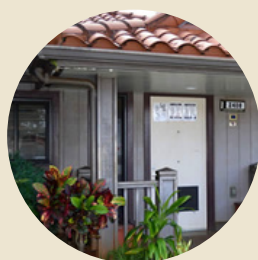
PROGRAMS & SERVICES

District Service Centers

HCAP's five District Service Centers on O'ahu provide resources and services to low-income residents in their home communities. The Centers offer a variety of programs and support services, including employment training and placement, housing referrals, tax preparation, utilities assistance, and emergency food assistance.



Central



Kalihi-Palama



Leahi



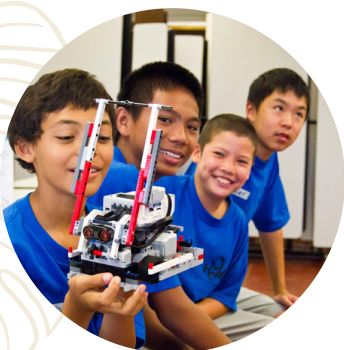
Leeward



Windward

HCAP Head Start & Early Head Start

HCAP Head Start is a federally-funded program that provides quality services to qualifying children and their families. It is comprised of the Head Start preschool program for children 3 to 5 years old and the Early Head Start program for infants, toddlers, and pregnant women.



Hā Initiative: Creative STEM After-School Program

The Hā Initiative is a fun, creative place for kids in grades 2 through 8 to learn and grow by exploring the worlds of Science, Technology, Engineering, and Math (STEM). The program provides participants with after-school snacks, tutoring, and opportunities to meet other kids while enjoying exciting, hands-on science projects and computer activities.

PROGRAMS & SERVICES

Kumuhonua Transitional Living Center

Kumuhonua is a transitional living center located in the Kalaeloa-Barbers Point area of O‘ahu. Kumuhonua serves single adults and couples 18 years and older who are either homeless or at-risk for homelessness. Kumuhonua provides housing, case management services, and ongoing workshops and classes to residents.

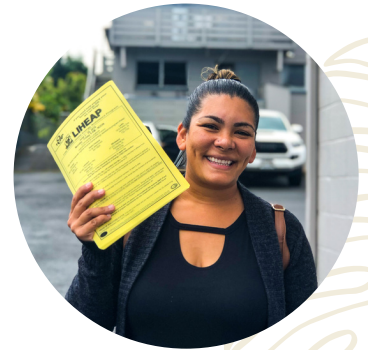


Kūpuna Independent Life Series

The Kūpuna Independent Life Series is a multi-generational effort to help seniors 55 and older “age in place” through health and wellness education, support groups, free nutritious meals, and more. The program aims to provide kūpuna (elders) with support to continue productive independent lives and proactive civic engagement.

Low-Income Home Energy Assistance Program

The Low-Income Home Energy Assistance Program (LIHEAP) helps struggling households keep gas and electric services turned on, especially those that are most vulnerable, such as the elderly, the disabled, and families with young children. LIHEAP provides energy assistance grants to utility providers on behalf of households.



Nā Lima Hana Employment Core Services

Nā Lima Hana “for the working hand” Employment Core Services provides employment training, job placement, and personalized case management services to unemployed and underemployed individuals. Participants may attend workshops to develop career goals, build their resumes, participate in mock interviews, and more.

Rapid Re-Housing Program

The Rapid Re-housing Program (RRH) provides individuals and families who are homeless or at-risk of homelessness with the case management and support services needed to obtain permanent housing. Participants may receive emergency food and clothing, program referrals, and rental subsidies once housing is secured.



Weatherization Assistance Program

The Weatherization Assistance Program (WAP) offers home energy education along with a selection of cost-effective, energy-efficient measures to help qualifying households reduce their energy burden free of charge. Measures include high-efficiency faucet aerators and shower heads, energy-efficient water heaters, LED lights, and more.

During the 2020-2021 program year,

5,295 individuals

received case management services from HCAP

CARES Act-Funded Programs & Services

Hale Kākou Program:

Funded through the Community Services Block Grant CARES Act Federal Funds, the Hale Kākou Program provides rent, mortgage, and utility assistance for individuals and households impacted by COVID-19 through loss of employment, reduction of work hours, or other pandemic-related challenges.



Kōkua Food Assistance Program:

The Kōkua Food Assistance Program provides food assistance to eligible individuals and households impacted by COVID-19 through loss of employment, reduction of work hours, or other pandemic-related challenges.



PROGRAM HIGHLIGHTS

Nā Lima Hana Employment Core Services

Mary's story:

Becoming self-employed and self-sufficient

Mary initially came to HCAP's Leahi District Service Center after losing her job and experiencing multiple financial setbacks due to COVID-19. Mary enrolled in HCAP's Nā Lima Hana Employment Core Services Program, where she received help with obtaining her business license and eventually gained the skills to start her own cleaning business. Mary also went from not having a high school diploma to actively enrolling in McKinley Community School for Adults GED program.

During the 2020-2021 program year,

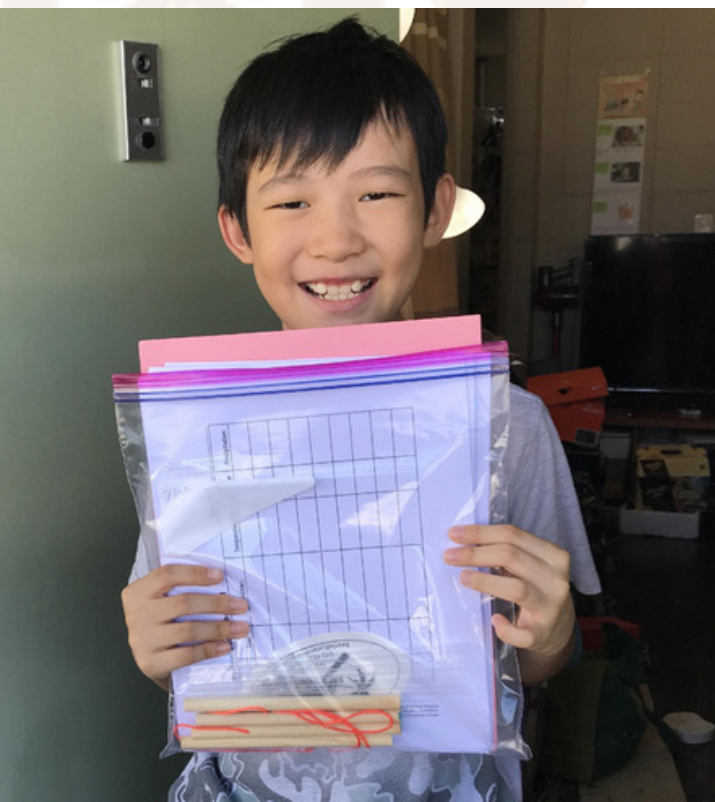
152 individuals

received job readiness training



"You may think that your help is small, but it really has gone a long way and has left a lasting impression."

*- Mary,
Nā Lima Hana Participant*



Hā Initiative: Creative STEM After-School Program

Engaging with STEM at home and in the classroom

Hā Initiative: Creative STEM After-School Program students received STEM Kits at home, providing them with opportunities to continue their hands-on learning. The STEM kits included materials for science experiments, coding, and FIRST LEGO League. Hā Initiative students and teachers alike were excited to return to in-person learning at HCAP's Central, Leeward, and Windward STEM Exploration Centers in June of 2021. Students began preparing for the FIRST LEGO League Robotics Season, exploring challenges from previous seasons and honing their robotics skills to prepare for the competition.

Kumuhonua Transitional Living Center

Shellyann's story:

Finding support and stability at Kumuhonua

In 2021, Shellyann (*right*) was a participant at HCAP's Kumuhonua Transitional Living Center. She was upbeat, positive, and determined to find a fresh start in life. With the help of HCAP staff, Shellyann took steps to improve her chances of gaining employment and financial security. She also worked with HCAP's Nā Lima Hana Employment Core Services Program at the Leeward District Service Center to find employment, which would help her obtain permanent housing. All the while, she remained committed to substance abuse recovery, staying clean and moving forward with her life.



During the 2020-2021 program year,

1,239 individuals

received assistance with utility payments

Low-Income Home Energy Assistance Program (LIHEAP)

Leilani's story:

Keeping the lights on during the COVID-19 pandemic

Leilani was furloughed from her full-time job at McDonald's when the COVID-19 pandemic hit. Being part of a vulnerable population, Leilani complied with state mandates and sheltered in-place. Facing a significant cut in wages and struggling to find another job, Leilani was unable to keep up with her electric bills. Leilani contacted HCAP's Central District Service Center and applied for the Low-Income Home Energy Assistance Program's Energy Crisis Intervention option. With the help of HCAP staff, she was able to keep her electricity on and continue searching for a new job. Leilani shared that she would not have been able to continue living independently throughout the pandemic without all the support she received from HCAP.

COVID-19 RESPONSE: CARING FOR OUR COMMUNITY

Improving access to COVID-19 vaccines

Partnering with other
non-profit organizations
and state agencies

Utilizing CARES Act Federal Funds

Kōkua Food Assistance
Hale Kākou Program



COVID-19 RESPONSE

Improving access to COVID-19 vaccines

Throughout the 2020-2021 program year, HCAP participated in COVID-19 vaccination events in partnership with the Hawai'i State Department of Health, the Native Hawaiian & Pacific Islander Hawai'i COVID-19 Response, Recovery, and Resilience Team, and Project Vision Hawai'i. The vaccination events targeted rural, low-income, and immigrant communities on O'ahu that were hit hardest by the pandemic.



Kōkua Food Assistance Program

Through the CARES Act-funded Kōkua Food Assistance Program, individuals and families experiencing food insecurity due to the COVID-19 pandemic received grocery gift cards, grocery boxes, and access to an emergency food pantry. Glen (*left*) had boxes of food delivered to his home through the Kōkua Food Assistance Program. As Glen typically uses the Handi Van and has to carry his groceries upstairs to his home, these deliveries lessened his load. Glenn has also been a participant in HCAP's Kūpuna Independent Life Series.



Hale Kākou Program

The CARES Act-funded Hale Kākou Program provided assistance with rental and utility payments for individuals and families impacted by the COVID-19 pandemic. Cherolyn and her family (*right*) were faced with great financial stress after her income decreased due to the pandemic. Unable to keep up with their rental and utility costs, Cherolyn reached out to HCAP's Leahi District Service Center, where she received rental and utility payment assistance from HCAP's Hale Kākou Program. Cherolyn also learned about enrolling her keiki in the HCAP Head Start & Early Head Start Program.



During the 2020-2021 program year,

343 individuals
received food
assistance through
Kōkua Food Assistance

769 individuals
received assistance
with utility payments
through Hale Kākou

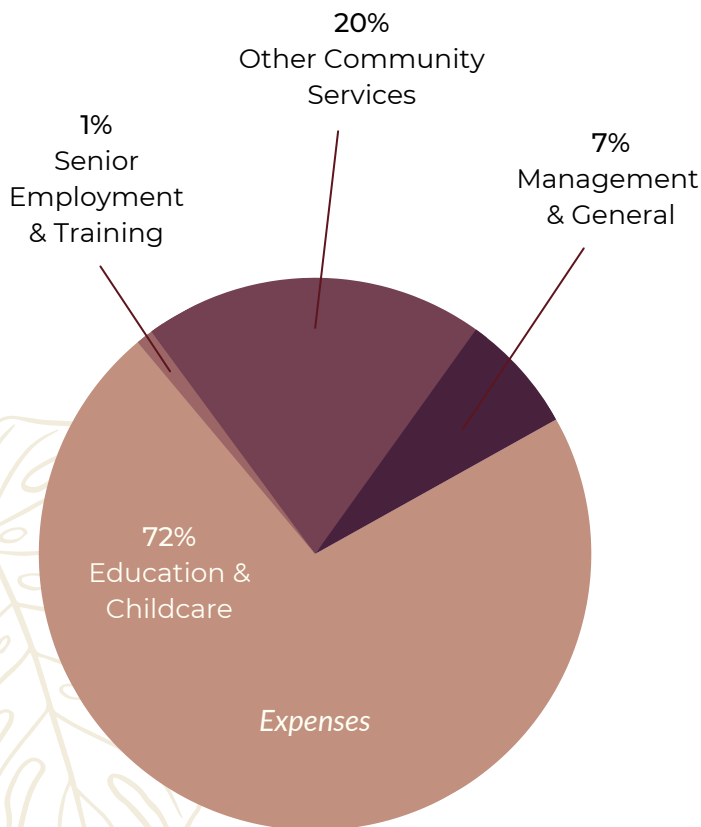
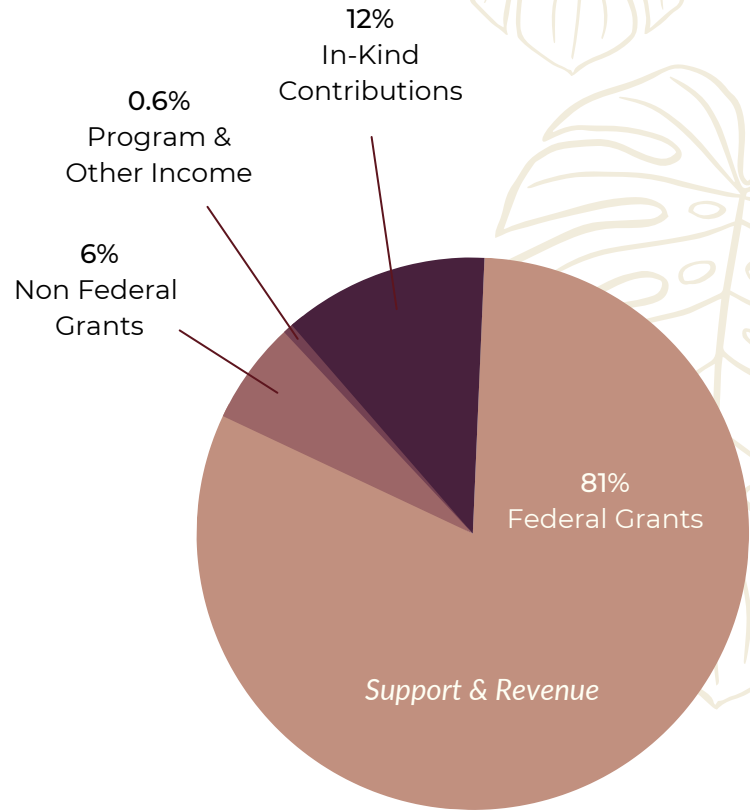
785 individuals
received assistance
with rental payments
through Hale Kākou

AGENCY FINANCIALS

Fiscal Year April 1, 2020-March 31, 2021

Support & Revenue

Federal Grants	\$17,561,796
Nonfederal Grants	\$1,347,261
Program & Other Income	\$137,977
In-Kind Contributions	\$2,614,578
Total	\$21,661,612




Expenses

Program Services:

Education & Childcare	\$15,455,054
Senior Employment & Training	\$210,237
Other Community Services	\$4,335,843

Supporting Services:

Management & General	\$1,459,349
Total	\$21,460,483



HCAP HEAD START & EARLY HEAD START

Mission

Families Thriving;
Making a Difference in Our
Community as Advocates
and Leaders for Early
Childhood Education

Vision

Enriching the Lives of
Children; Engaging Families
and Strengthening
Communities



HCAP HEAD START & EARLY HEAD START

Family Engagement

Family Engagement is a collaborative, strengths-based process through which HCAP Head Start & Early Head Start professionals, families, and children build positive and goal-oriented relationships. It is a shared commitment to creating and sustaining ongoing partnerships that support the parent-child relationships that are crucial to a child's healthy development, school readiness, and wellbeing.

Teachers and Family Advocates plan monthly family engagement activities that provide an opportunity for families to learn more about effectively supporting children's growth and development across Head Start & Early Head Start domains.

During the 2020-2021 program year,
1,119 individuals
received parenting classes

School Readiness

The HCAP Head Start & Early Head Start program provides a comprehensive curriculum designed to prepare children for kindergarten. The curriculum aligns the Head Start Early Learning Framework, Hawai'i Early Learning Development Standards, and MyTeachingStrategies to provide developmentally-appropriate practices for kindergarten readiness.

HCAP Head Start & Early Head Start gather data from teacher observations, the Classroom Assessment Scoring System, MyTeachingStrategies, and parent input to provide outcomes for school readiness goals. Using this data, teaching staff are able to tailor specific goals and objectives for each individual child enrolled in the program.





Head Start at Home

While the HCAP Head Start keiki were learning from home during the pandemic, staff provided educational activities, resources, and support via Zoom, Google Slides, and other means of remote communication and engagement. Keiki received boxes of educational materials in the mail, containing activities for them to complete with their families. These at-home activities provided creative ways for keiki to continue learning and developing their skills from home.

During the 2020-2021 program year,
777 parents and caregivers
demonstrated increased sensitivity & responsiveness
in their interactions with their children

Back in the Classroom

HCAP Head Start keiki were excited to return to their classrooms in May of 2021. In-person learning continued through the summer months, with precautions and procedures in place to protect teachers, students, and their families.

When a new school year began in August, O'ahu saw a significant increase in positive COVID-19 case counts. Despite maintaining high standards of health and safety precautions, 33 of 76 Head Start classrooms were closed temporarily, due to COVID-19 positive and close-contact cases involving Head Start students and families. As a result, all Head Start classrooms were temporarily closed in September of 2021. As positive COVID-19 case rates on O'ahu declined, in-person services for HCAP Head Start & Early Head Start keiki resumed in November of 2021.

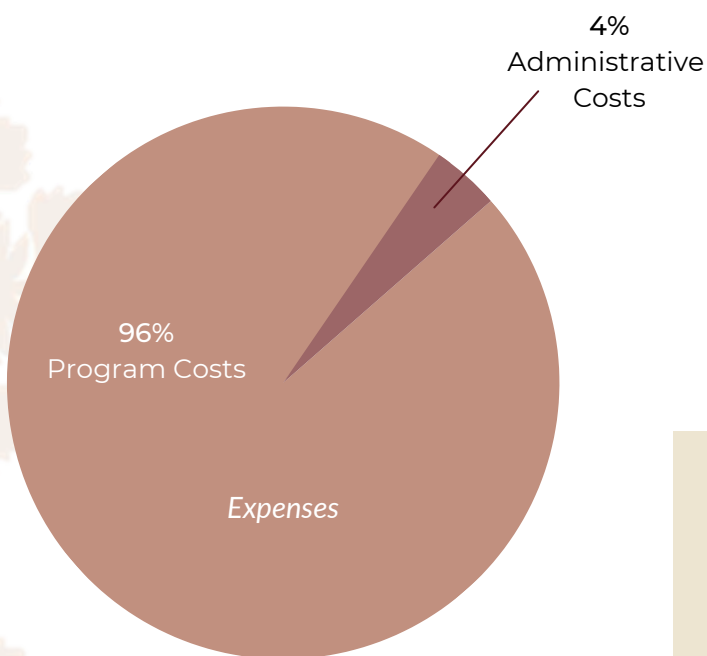
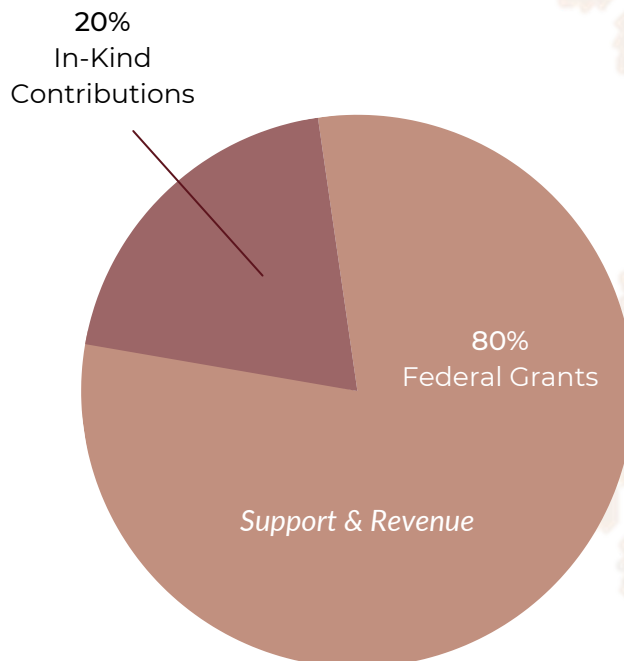
During the 2020-2021 program year,
1,492 children ages 0 to 5
demonstrated improved emergent literacy skills
and skills for school readiness

HEAD START FINANCIALS

Fiscal Year April 1, 2020-March 31, 2021

Support & Revenue

Federal Grants	\$11,694,864
Program & Other Income	\$0.00
In-Kind Contributions	\$3,006,583
Total	\$14,701,447



Expenses

Program Costs	\$11,215,907
Administrative Costs	\$478,957
Total	\$11,694,864



SUPPORT HCAP

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Make a tax-deductible donation

Join HCAP's mailing list

www.hcapweb.org





Corporate Office

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Fax: (808) 521-4538
1132 Bishop Street, Suite 100
Honolulu, HI 96813
Email: hcpap@hcpapweb.org

HCAP Head Start & Early Head Start Office

(808) 847-2400
94-810 Moloalo St., Suite 200 & 210
Waipahu, HI 96797

Kumuhonua Transitional Living Center

(808) 682-5494
91-1096 Yorktown St., Kapolei, HI 96707

Central District Service Center

(808) 488-6834
99-102 Kalaloa St., Aiea, HI 96701

Kalihi-Palama District Service Center

(808) 847-0804
1555 Haka Dr., #2408 Honolulu, HI 96817

Leahi District Service Center

(808) 732-7755
1915 Palolo Ave., Honolulu, HI 96816

Leeward District Service Center

(808) 696-4261
85-555 Farrington Hwy., Waianae, HI 96792

Windward District Service Center

(808) 239-5754
47-232 Waihee Rd., Kaneohe, HI 96744

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@HCAPHI



www.hcapweb.org