HCAP’s Finest: Training Day 2023

The Honolulu Community Action Program’s Annual Training Day returned in person for the first time since 2020. Over 200 employees, community leaders, vendors, and guest speakers were in attendance to be reminded of HCAP’s mission, receive tools to better serve the community, and celebrate the HCAP ‘ohana.

Staff, Board members, and community partners were invited to attend the event to gain knowledge and resources for cross-serving clients. The day started with opening remarks from the Executive Director, Robert N.E. Piper, Esq. and Board Chair, Edward Mersereau. The Director of the Office of Community Service, Jovanie Dela Cruz, shared words of encouragement and highlighted the great partnership between OCS and HCAP. Two incredible guest speakers, Olin Lagon of Purple Mai’a and Roger McKeague of ‘Ōlelo Community Media, were also in attendance to share their experiences from the workforce and answer staff questions.

Besides highlighting HCAP’s Programs and Services the day was also an exciting time of team building, gathering with employees from different HCAP Locations and departments,
and recognizing staff accomplishments. Staff members were acknowledged for 5, 10, 15, 20, 25, 30, and 35+ years of employment, as well as completing higher education degrees or certifications and demonstrating outstanding quality throughout their career at HCAP.

Some lucky HCAP staff members also went home with raffle prizes donated by their peers and local businesses as a mahalo for the work they do. HCAP would like to give a big thank you to these generous donors for their contributions this Training Day:

- Baci Bistro
- Big City Diner
- Corebridge Financial
- Dave & Busters
- Employee Benefit Consulting, LLC
- Fig & Ginger Honolulu
- Haleiwa Beach House
- Hawaii Coffee Company
- Hawaii Dental Service
- Kaiser Permanente
- Kalapawai Market
- Koko Head Cafe
- Kona Earth Coffee
- Kualoa Ranch
- Lanikai Bath and Body
- Merriman’s
- Restaurant 604
- Central, Kalihi-Palama, Leahi, Leeward, and Windward District Service Centers
- ERSEA Team
- Executive Management Team
- Finance Department
- Hā Initiative: Creative STEM After-School Program
- Head Start
- Human Resources Department
- Information Services Department
- Kumuhonua Transitional Living Center
- Nā Lima Hana – Employment Core Services Program
- Planning Department
- Weatherization Assistance Program
Employee Anniversaries
Mahalo to our HCAP staff who reached the following service milestones this quarter

5 Years
Alicia Tanjutco
Accounting Clerk

5 Years
Tong Hou Tse
Information Specialist

5 Years
Kaci Kaneshiro
Early Head Start Parent Educator

10 Years
Maria Elena Wilfahrt
Teacher

45 Years
Barbara Campbell-Cadinha
Secretary

Windward Community Services Specialists Help Client Reach Goals

Mele was directed to HCAP’s Windward District Service Center through a referral from a friend at the Women’s Correctional Facility seven months ago. At the time, she was transitioning into their transitional housing program and needed job readiness training and help finding employment. Staff at the Windward District Service Center immediately assessed Mele’s situation to see what resources were available. Mele completed HCAP’s centralized intake process and enrolled in the Nā Lima Hana Employment Core Service Program. Windward Community Services Specialists assisted Mele with setting goals, generating an Individual Service Plan, creating a resume, and implementing job readiness training.

One week after Mele completed her job readiness training, she was hired by Times Supermarket. Through the ECS program, Mele was able to receive her work attire and a personal hygiene kit to prepare for employment. Mele has continued to work hard and has been with Times Supermarket for over 180 days. She was awarded $100 worth of Target gift cards for her employment success. The Windward staff would like to congratulate Mele on a job well done and wish her continued success!
Representative Linda Ichiyama Reads to Head Start Keiki

Recently the Salt Lake Pre-Plus Head Start classroom was treated to a visit by HCAP Board Member and Hawai‘i Representative Linda Ichiyama. Representative Ichiyama represents Moanalua, Āliamanu and Salt Lake in the 32nd district of Hawai‘i. She also has been a longstanding HCAP Board Member since October of 2017, and an active member of the HCAP Financial Committee.

Representative Ichiyama volunteered her time to bond with Head Start Keiki by reading them an inspirational and educational story. She chose to read the class the book titled “Tako Lends a Helping Hand”. This story taught important lessons on the importance of teamwork, compromise, and prioritization. Thank you to Linda for dedicating your time to HCAP and to the Head Start Keiki!
Weatherization Client Recommends HCAP’s Programs & Services

Lauralye called HCAP hoping to find a solution to the many issues she was facing with her home water heater. She had an older tank that sat in the back of their house and showed signs of rust and leakage. Her damaged water heater was raising the cost of her monthly utility bills and her family was inconvenienced by not having enough hot water at times.

Upon learning more about HCAP’s Weatherization Assistance Program (WAP), she was happy to apply with the WAP specialist and found that she qualified for services. During the Home Energy Audit, Lauralye received education on energy-efficient practices that she can apply to her daily routines. Smaller, energy-efficient devices were also installed in her home at no cost, which included LED lightbulbs, low-flow sink aerators for her bathroom and kitchen sink, and a low-flow showerhead. Lauralye was extremely grateful to learn that she would also be receiving a brand-new, solar water heating system at no cost to her family. The good news relieved her of her worries to repair or purchase a new one on her own.

Lauralye was also encouraged to apply for HCAP’s Low-Income Home Energy Assistance Program (LIHEAP) to receive help with payments toward her electric bill. Lauralye expressed her deep gratitude for HCAP’s services and is happy to have nurtured a good relationship with HCAP staff. She looks forward to recommending WAP to others in her community in hopes that it will help other families in the same way.

Head Start Class Receives a Surprise from Windward Staff

Each year, HCAP’s Windward District Service Center collects personal donations of goodies and treats from family, friends, and the community to put Easter baskets together for one Head Start classroom. This year, Kainalu Head Start received 20 baskets filled with games, books, and school supplies. The smiles and light in the children’s eyes were glorious as they were so grateful for the personal surprise.
Kumuhonua Participant Keeps Shelter Welcoming and Finds Permanent Housing

Bonnie arrived at the Kumuhonua Transitional Living Center (KTLC) in December 2021. She had been a participant in a few emergency shelters before she arrived at Kumuhonua and was thankful to be a part of HCAP’s program because of the level of support and stability she received at KTLC. It did not take long for Bonnie to make a reputation for herself as the shelter “mom” because she enjoyed cooking meals in bulk to share with her fellow participants. Bonnie always put others before herself and enjoyed keeping Kumuhonua tidy. She was often with her broom and dustpan in hand, cleaning what she could and talking story with everyone.

Bonnie was also very proactive when it came to securing housing. Bonnie made sure she was always one step ahead by having all of her documents organized and making sure she was early to all of her appointments. In February of 2023, Bonnie’s hard work paid off. Bonnie received a letter in the mail from the City and County’s Section 8 Program informing her that she had been approved for the Housing Choice Voucher Program (HCV). Bonnie was ecstatic to finally have her own home. In April of this year, Bonnie moved from Kumuhonua into her beautiful downtown studio apartment. Bonnie shared, “Without the staff of Kumuhonua, getting my own place would not be possible.”

Kumuhonua staff send a huge thank you to Bonnie for taking care of KTLC and its participants while she was here. Congratulations, Bonnie!

Mahalo to Our Donors and Funders

Mahalo to the following donors and funders for their contributions to the Honolulu Community Action Program, Inc. from April 1 to June 30, 2023.

Hawai‘i Community Foundation
$2,000 grant for Head Start

Hawaiian Electric
$10,000 grant for the Hā Initiative: Creative STEM After-School Program

Individual Donors
Elena Dragomir, Demetris Anwar
### Current Programs By Funding Source

<table>
<thead>
<tr>
<th>Program</th>
<th>Period</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUW Safety Net Impact Fund</td>
<td>01/01/22 - 12/31/23</td>
<td>$90,000</td>
</tr>
<tr>
<td>Atherton Foundation</td>
<td>12/08/22 - 12/07/23</td>
<td>$10,000</td>
</tr>
<tr>
<td>Bank of Hawaii Foundation</td>
<td>10/19/22 - 09/30/23</td>
<td>$20,000</td>
</tr>
<tr>
<td>C&amp;S Wholesale Grocers, Inc.</td>
<td>03/16/23 - 12/31/23</td>
<td>$1,000</td>
</tr>
<tr>
<td>Community Services Block Grant (CSBG) - PY22</td>
<td>10/01/22 - 09/30/23</td>
<td>$3,832,451</td>
</tr>
<tr>
<td>CSBG CARES Act Supplemental</td>
<td>03/27/20 - 09/30/23</td>
<td>$2,640,352</td>
</tr>
<tr>
<td>First Hawaiian Bank Foundation</td>
<td>03/19/21 - 09/30/22</td>
<td>$10,000</td>
</tr>
<tr>
<td>Friends of Hawaii Charities</td>
<td>10/01/22 - 09/30/23</td>
<td>$2,000</td>
</tr>
<tr>
<td>Friends of Hawaii Robotics</td>
<td>06/25/21 - 12/31/23</td>
<td>$16,200</td>
</tr>
<tr>
<td>Head Start - PY23</td>
<td>04/01/23 - 03/31/24</td>
<td>$14,686,257</td>
</tr>
<tr>
<td>Head Start - Full-Day Full-Year - PY23</td>
<td>04/01/23 - 03/31/24</td>
<td>$600,000</td>
</tr>
<tr>
<td>HEI Foundation</td>
<td>06/15/23 - 06/14/24</td>
<td>$10,000</td>
</tr>
<tr>
<td>Kumuhonua Shelter - DHS - PY22</td>
<td>07/01/22 - 06/30/23</td>
<td>$500,000</td>
</tr>
<tr>
<td>Kumuhonua Shelter - Program Income - PY22</td>
<td>07/01/22 - 06/30/23</td>
<td>$157,988</td>
</tr>
<tr>
<td>Kumuhonua Shelter - City &amp; County of Honolulu ESG CARES Act</td>
<td>12/10/21 - 09/30/23</td>
<td>$191,500</td>
</tr>
<tr>
<td>Kumuhonua Shelter - City &amp; County of Honolulu ESG</td>
<td>05/01/23 - 10/31/23</td>
<td>$10,000</td>
</tr>
<tr>
<td>Kumuhonua Shelter - City &amp; County of Honolulu ESG</td>
<td>06/01/23 - 01/31/24</td>
<td>$26,534</td>
</tr>
<tr>
<td>Low Income Home Energy Assistance Program (LIHEAP) - PY22</td>
<td>10/01/22 - 09/30/23</td>
<td>$250,787</td>
</tr>
<tr>
<td>State OCS - Employment Services</td>
<td>10/01/21 - 09/30/23</td>
<td>$877,274</td>
</tr>
<tr>
<td>Temporary Assistance for Needy Families - PY23</td>
<td>01/01/23 - 12/31/23</td>
<td>$200,000</td>
</tr>
<tr>
<td>Weatherization Assistance Program (WAP) - PY22</td>
<td>07/01/22 - 06/30/23</td>
<td>$179,178</td>
</tr>
<tr>
<td>WAP/LIHEAP - PY22</td>
<td>10/01/22 - 09/30/23</td>
<td>$309,621</td>
</tr>
<tr>
<td>WAP Bipartisan Infrastructure Law</td>
<td>10/01/22 - 06/30/27</td>
<td>$1,998,310</td>
</tr>
</tbody>
</table>

### Grants & Other Support

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Grants</td>
<td>$4,869,148</td>
</tr>
<tr>
<td>Nonfederal Grants</td>
<td>$100,938</td>
</tr>
<tr>
<td>Program &amp; Other Income</td>
<td>$192,587</td>
</tr>
<tr>
<td>In-Kind Contributions</td>
<td>$1,034,902</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$6,197,575</strong></td>
</tr>
</tbody>
</table>

### Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Services:</td>
<td></td>
</tr>
<tr>
<td>Education &amp; Childcare</td>
<td>$3,549,482</td>
</tr>
<tr>
<td>Other Community Services</td>
<td>$815,678</td>
</tr>
<tr>
<td>In-Kind Contributions</td>
<td>$1,034,902</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$6,096,141</strong></td>
</tr>
<tr>
<td>Supporting Services:</td>
<td></td>
</tr>
<tr>
<td>Management &amp; General</td>
<td>$696,079</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$6,096,141</strong></td>
</tr>
</tbody>
</table>
HCAP Locations

Corporate Office
1132 Bishop Street, Suite 100
Honolulu, HI 96813
Phone: (808) 521-4531
Email: hcap@hcapweb.org

Central District Service Center
99-102 Kalaloa Street
’Aiea, HI 96701
(808) 488-6834

Kalaeloa District Service Center
91-1016 Yorktown Street
Kapolei, HI 96707
(808) 682-5494

Kalihi- Palama District Service Center
1555 Haka Drive, #2408
Honolulu, HI 96817
(808) 847-0804

Leahi District Service Center
1915 Palolo Avenue
Honolulu, HI 96816
(808) 732-7755

Leeward District Service Center
85-555 Farrington Highway
Wai’anae, HI 96792
(808) 696-4261

Windward District Service Center
47-232 Waihe’e Road
Kāne‘ohe, HI 96744
(808) 239-5754

Kumuhonua Transitional Living Center
91-1016 Yorktown Street
Kapolei, HI 96707
(808) 682-5494

HCAP Head Start & Early Head Start
94-810 Moloalo Street
Waipahu, HI 96797, Suite 200 & 210
(808) 847-2400

Follow HCAP on Social Media
@HCAPhi

www.hcapweb.org